



State of Louisiana
DIVISION OF ADMINISTRATION

OFFICE OF STATE UNIFORM PAYROLL

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November 23, 1999

OFFICE OF STATE UNIFORM PAYROLL MEMORANDUM #2000-27

TO: All UPS Agencies

FROM: Ronald S. Mitchell
Director

SUBJECT: Printing the On-Line System User's Manual from the Internet

As indicated in OSUP Memorandum #2000-14, dated October 14, 1999, the Office of State Uniform Payroll has provided the reissued On-Line System User's Manual on the Internet. However, some agencies have reported problems with viewing and/or printing of the manual. We apologize for the inconvenience and are looking for a resolution to the problems.

OSUP will issue a copy of the On-Line System User's Manual to agencies who do not have Internet access and to those agencies who are having problems viewing/printing the manual. Those agencies needing a copy of the manual should send a written request to Ronald S. Mitchell, Director, Office of State Uniform Payroll.

If you have any questions, please contact the UPS Help Desk at (225) 342-8928.

RSM:CS/kmb